

**Citizens' Oversight Committee (COC)
of the Cajon Valley Union School District**

**Minutes
Adopted**

1. CALL TO ORDER

The first meeting of the Citizens' Oversight Committee was held on July 23, 2008 at 4:00 p.m. at Cajon Valley Union School District in the Board Room. G. Wayne Oetken called the meeting to order at 4:05 p.m. Wayne facilitated this initial meeting pending the appointment of a committee chair.

Members Present: Victor Garcia
Kirk Gentry
Kenneth Jensen
John McTighe
Tom Varallo
Linda Voight

Apologies: Tamara Otero

District Support Staff: G. Wayne Oetken, Assistant Superintendent, Business Services
Sharon Dobbins, Director, Long-Range Planning
James Beard, Director, Facilities, Maintenance, & Operations
John Forrest, Construction Projects Manager
Susan Olinger, Director, Purchasing
Sue Miller, Planning Technician
Suzy Gavillan, Accounting Technician
Beatriz Agfz[(Di)]TJ-19.8 -1.16aSi]TJTciayaSuzDe6f: Jense07 Tc5.8543 Tw[(A

2. WELCOME AND ROLL CALL

Janice Cook and Marsha Saben welcomed all and expressed their gratitude to District staff and members of the Committee for their time and commitment.

3. PUBLIC COMMENTS

Wayne and Janice were pleased to announce the Standard & Poor's (S&P) District credit rating was upgraded from A+ to AA-. This excellent rating will result in a reduction in interest costs, saving taxpayers approximately \$2 million on this first bond sale.

4. ROLES & RESPONSIBILITIES

Wayne introduced Attorney, Tim Garfield who reviewed the roles and responsibilities of the COC, Governing Board, and staff under Proposition 39. Mr. Garfield explained that the role of the Committee is to inform the public concerning the expenditure of the bond proceeds.

5. THE BROWN ACT

Mr. Garfield spoke regarding the Ralph M. Brown Act [Ed. Code, §15280(b)], explaining that all Committee proceedings are subject to this legislation and shall be open to the public.

6. GENERAL OBLIGATION BOND (GOB)

Dale Scott distributed information and discussed bond financing and the method in which the District's bonding capacity is determined.

7. PROJECTS TO BE FUNDED THROUGH PROPOSITION D

Sharon Dobbins reviewed a handout illustrating the District's overall project schedule, including revenue and expenditure estimates over the next ten years.

8. IMPLEMENTATION OF PHASE I PROJECTS

Sharon discussed the phasing of the projects and explained that the District is beginning implementation of Phase I. Several small projects will be completed in the first year, however; larger projects will require 12 to 18 months of planning prior to construction.

9. SCHEDULE OF MEETINGS

The Committee agreed to meet quarterly, on the fourth Wednesday of January, April, July, and October of each year. The meetings will be held at 4:00 p.m. at the District's Educational Support Facility at 750 East Main Street in El Cajon. The next meeting will be held on October 22, 2008.

10. ELECTION OF COMMITTEE CHAIR

Wayne announced that members interested in serving as Committee Chair may contact him. The Committee Chair election will be held at the next COC meeting.

11. QUESTIONS / ANSWERS

None.

12. ADJOURNMENT

The meeting was adjourned at 5:36 p.m. by Wayne.